

Appendix 5 – CONSULTATION DRAFT

Partnership Enabler Card

Purpose of this card: The Priority Action Cards focus on the **results** that the Partnership wants to achieve and how, through specific change programmes, projects or strategic pieces of work that will help improve outcomes related specifically to that priority.

Enablers are about how the Partnership **intends to manage itself and its resources** in order to “enable” the delivery of the priority work areas.

In essence the Partnership *Enabler* Card offers a place to communicate key improvement plans that could make the Priority Action Card(s) too process focussed or repetitive. In this climate of change, it aims to support the transition of the GFirst Partnership into a Local Enterprise Partnership (LEP) business model, the formation and formalisation of appropriate governance arrangements, encouragement of the private sector to play more of an active part, identification of the linkages to be developed and exploited, effective utilisation of the Local Economic Assessment and the securing of resources to support delivery of this action plan.

Key areas of focus for 2011-12

The Gloucestershire First Partnership welcomes the opportunity to develop an ‘Enabler Card’ in view of the significant strategic and structural changes to be embraced over the coming year. Accordingly, Improvement Activities can be broadly grouped as follows;

- **Acting responsively:**
 - leading the County’s transition into an effective LEP
 - identifying emerging opportunities and resource needs
 - assessing impact of evolving agendas (low carbon, equalities, age management etc)
- **Being ‘Fit for Purpose’**
 - *How the Partnership does business*
 - executive team restructure
 - partnership operational review and governance arrangements/refinements
 - robust business/project planning practices
 - *Know it is effective*
 - performance management system enhancement/dissemination
 - communication plan, profile and investment marketing campaign
- **Encouraging collaborative effort/joint working**
 - improving relationships with key partners and the private sector, including new inter/intra LEP relationships
 - exploring areas for joint activity – future joint commissioning
 - more efficient resource management and stimulating the active contribution of the private sector
 - pioneering new methodologies and approaches for sustainable local economic growth

Where do we want to be in three years time? We want the Gloucestershire Local Enterprise Partnership to have:

- Established a credible and effective LEP
- Continued to be recognised as an exemplar economic partnership with strong links into other business/enterprise forums and groupings
- Developed strong working relationships with key partners and other LEP's
- Helped evolve the Local Economic Assessment to serve as an effective planning tool and important needs analysis baseline

What we will do this year

Improvement Activity	Planned Benefits	Key Resources	Dates	Lead	Partners
<p><u>Partnership Restructure and Review</u> – Implementation of recommendations</p>	<p>New structure in place Training undertaken, systems enhancement</p> <p>Development of new Board and strategic fora Introduction of more robust project planning requirements and project management systems use and techniques Sharepoint website platform and partner accessible intranet Refinement of central performance management system</p>	Glos First Staff time	Review Sept 2011	David Owen Claire Edwards	All
<p><u>Virtual Economic Development Team</u> – continue to support dialogue at District level concerning potential for further joint service delivery</p>			Review April 2012	David Owen	All Districts/GCC
<p><u>Communications Plan</u> –Developed and Implemented</p>	<p>More effective communication of the impact of the partnership to partners and the wider community Increased profile Investment enquiries increased</p>	GFirst Staff time	Complete June 2011	Chris Dee	All
<p><u>Policy/Planning Process</u> - Consultation/Participation</p>	<p>Development of a clear protocol</p>	Staff time	Oct 2011	Claire Edwards	All
<p><u>Co-ordination of Local Economic Assessment Process and Refinement</u>:- Functional Economic Area analysis Forecasting activity</p>	<p>Robust and comprehensive information available to inform economic and other decisions Broad partner input – clear process; Effective process for sharing intelligence Informed forecasting Identification of future commissioning opportunities Refreshed Workspace Strategy</p>	GFirst staff time GCC Research Team/Planning	Complete April 2011	Claire Edwards	All Districts and GCC (staff time and joint commissioning resource, in due course, as appropriate)

<u>Performance Management Framework Refinement</u>	Effective reporting mechanism established for feeding into relevant strategic fora Process refinements Equality Impact Assessments Outcomes related to Virtual Economic Team development	GFirst staff time	Review Sept 2011	Claire Edwards	All
<u>Joint Commissioning Opportunities and Business Planning with other LEP's</u>	Preparation of Forward Plan 2012/13 Resource identification Commissioning process development	GFirst Staff time	Review Sept 2011	Claire Edwards	All
<u>External Funding Strategy</u> – development of a funding strategy for the Enterprise Partnership and funding protocol for effectively managing bidding processes and drawing on skills available in the wider partnership	Increase in external funding secured for the County Networking opportunities Mechanism for understanding partner objectives, aspirations	GFirst staff time	Review Sept 2011		All
<u>Relationships with Key Partners</u> Strengthening the working relationship between the Partnership, GCC and District based planning professionals, as an early priority	Ensure 'joined up' approach to partnership working and formalisation of the LEP	GFirst Staff time	Review Sept 2011	David Owen	GFirst Senior Management Team /GCC/District Authorities

How will we know what difference we have made?

Indicator	Baseline	Targets 2011/2012	Lead	Links
Quantitative and qualitative performance measures, illustrating the strategic nature of the range of activity reflected on the card, are identified where available and especially where consistent with LAA targets. Beyond this, the central Performance Management System which sits behind the Plan, provides understanding of the broader effects of Partnership effort in this area. Key management information about the Partnership's achievements will be regularly reported directly to the Board, CSEB and principal funding partners whilst the system will be refined over the year with additional measures identified, where appropriate, in due course.	Economy of Gloucestershire	June 2011	Claire Edwards	
LEA	New activity	Review April 2012	David Owen	
Share Point extranet system development (performance management & effective communication across the Partnership) – Autumn 2011				

Partnership restructure milestones		Review Sept 2011	David Owen	
External Funding Strategy		Sept 2011	Claire Edwards	

Resources

Key Risks: