

Meeting title		GFirst LEP Board	
Date/time/venue		25/02/2020 @ 8:30 to 10:30 Oxstalls Campus – Board Room	
Attendees		<p><u>Members:</u> Diane Savory (DS) (Chair), Adam Starkey (AS), Neill Ricketts (NR), Rob Loveday (RL), Deborah Potts (DP), Mike Warner (MW), Ian Mean (IM), Russell Marchant (RM), Stephen Jordan (SJ), Jenny Raymond (JR), Emma Hanby (EH), Lorrin White (LW), Ruth Dooley (RD) & Mark Hawthorne (MH)</p> <p><u>In attendance:</u> David Owen (DO), Lynn Stacey (minutes), Dev Chakraborty (Dev), Doina Cornell (DC), Mally Findlater (MF), Karen Leigh (KL), Carl Creswell (CC), Barry Bodin-Jones (BBJ), Katie Jenkins (KJ), Kaye Turner (KT), Clare Edwards (CE) & Sarah Scott (SS)</p>	
Apologies		Jim Grant, Steve Mawson	
No.	Item	Time	Who
1)	<p><u>Welcome & introduction</u> Introduction to Karen Leigh, Assistant Director, Cities & Local Growth Unit + new Area Lead for GFirst LEP Update from Westminster – Carl Creswell</p>	8:30	DS
2)	<p><u>Minutes of:</u></p> <ul style="list-style-type: none"> - Last LEP Board meeting 10 December 2019 & matters arising: <ul style="list-style-type: none"> • Employment and Skills update • Local Industrial Strategy update • Annual performance review update • Succession planning and board recruitment • Written procedure: BEIS quarterly data submission ('Dashboard') for Q3 2019-2020 (1st October 2019 to 31st December 2019) 		<p>DS</p> <p>DO KJ DC DO</p> <p>BBJ</p>
3)	<p><u>Declarations of interest available on the GFirst LEP website -</u> https://www.gfirstlep.com/about-us/the-board/register-of-members-interests/ Please declare any pecuniary or personal interests relating to specific matters on the agenda.</p>		All
4)	<p><u>Sarah Scott, Director of Public Health, Gloucestershire County Council</u> (paper 4) Presentation followed by discussion</p>	09:10	SS
5)	<p><u>Social Value</u> (paper 5)</p>	09:45	BBJ
6)	<p><u>Risk Register</u> (paper 6)</p>	09:50	RD

7)	<u>Western Gateway</u> Verbal update (Final draft prospectus attached)	10:00	DO
8)	<u>Growth Deal Funding Contingency plan</u> (Paper 8)	10:10	MF
9)	<u>St Barnabas Roundabout project</u> Verbal update	10:20	MF
10)	<u>AOB</u> UK-DRIC	10:25	ALL DO/DC

Dates for 2020:

- Tuesday 5th May 2020 @ 8:30 – **Venue: Staverton Airport**
- Tuesday 14th July 2020 @ 8:30
- Tuesday 8th December 2020 @ 8:30

GFirst LEP Board Meeting & Away Day

- 15th September 2020 – further details to follow nearer the time.