

GFirst Local Enterprise Partnership

Board Paper - 25 April 2017

1. Agenda Item 4

2. What is this item for:

- 1) To clarify the process for selection of LEP board members
- 2) To propose changes to the selection process and re-selection of board members
- 3) To propose the re-selection of board member whose term of office is about to end

3. Background:

The membership of the GFirst LEP board was established with formation of the LEP in 2011 and has since been adjusted in 2014 following restructuring of the LEP businesses. All LEP Board members are also directors of GFirst LEP CiC Ltd.

The membership of the board is as follows

- A. 1 x Chair (private sector)
- B. 1 x Leader of Gloucestershire County Council
- C. 1 x District Leader representing Gloucestershire's six District Councils
- D. 1 Appointee from Higher Education
- E. 1 Appointee from Further Education
- F. 1 Appointee from the Voluntary & Community Sector
- G. 6 Private sector representatives

Bearing in mind the requirement for a majority private sector membership the board should consider whether the above reflects the current need for board membership.

Appointment Processes

Position A, the LEP Chair, is appointed following open advertisement and an open recruitment process. An appointment panel, approved by the LEP Board, is appointed and will make a recommendation to the LEP Board. The panel is Chaired by an independent private sector representative, with the addition of one private sector board member and a senior officer from one of Gloucestershire's local authorities (as agreed by the LEP Board local authority members). The panel is supported by the Chief Executive of GFirst LEP.

Positions B and C are nominated by their relevant constituent organisations

Position D is nominated by their relevant constituent organisations (the University of Gloucestershire, Royal Agricultural University)

Position E is nominated by their relevant constituent organisations (Gloucestershire College, South Gloucestershire & Stroud College, Hartpury College, Cirencester College, National Star College)

Position F is appointed following open advertisement and an open recruitment process. The appointment is made by a panel consisting of the LEP Chair, one private sector board member, and a senior officer from one of Gloucestershire's local authorities (as agreed by the LEP Board local authority members) . The panel is supported by the Chief Executive of GFirst LEP.

Agenda Item 4

Position G Position F is appointed following open advertisement and an open recruitment process. The appointment is made by a panel consisting of the LEP Chair, one private sector board member, and a senior officer from one of Gloucestershire's local authorities (as agreed by the LEP Board local authority members) . The panel is supported by the Chief Executive of GFirst LEP.

Term of Office and Re-Selection

Position A, the LEP Chair, is appointed for a three year term. The LEP Chair may, subject to majority approval from the LEP Board, complete no more than three terms of office.

Position B and C (Leader of Gloucestershire County Council and District Leader) are appointed until such a point as the board members are no longer Leader of their respective local authorities.

Position D and E (Higher and Further Education) are appointed for an initial three year period. Appointed directors remain on the LEP board subject to the approval of their constituent organisations every three years.

Position F (Voluntary and Community Sector) is appointed for a three year term. Position F may, subject to majority approval from the LEP Board, complete no more than three terms of office.

Position G (Private Sector) are appointed for a three year term. Position G may, subject to majority approval from the LEP Board, complete no more than three terms of office. The only exception to this maximum would be if a director appointed under Position G was subsequently appointed to Position A (LEP Chair). In such a case, the director may then seek reappointment as Chair for a maximum of three terms as outlined above.

Board Appointment Dates

Name	Appointed	3 Year	6 Year	Category
Diane Savory	21-7-11	21-7-14	21-7-17	A
Adam Starkey	21-7-11	21-7-14	21-7-17	G
Roman Cooper	21-7-11	21-7-14	21-7-17	G
Steve Jordan	21-7-11	n/a		C
Stephen Marston	08-11-12	8-11-15	8-11-18	D
Claire Mould	25-6-13	25-6-16	25-6-19	F
Neill Ricketts	31-7-13	31-7-16	31-7-19	G
Mike Warner	22-10-14	22-10-17		G
Mark Hawthorne	12-12-14	n/a		B
Matthew Burgess	12-12-14	12-12-17		E
Rob Loveday	13-7-15	13-7-18		G

Current terms of office for three board members are due to end within the next quarter: Diane Savory, Adam Starkey, and Roman Cooper. All three have expressed strong interest in continuing for a third term of office.

Current Opportunities

There is currently one space for a further private sector representative.

4. Risks / Issues:

The need to ensure that transparency and openness are recognized as important principles within the LEP.

Agenda Item 4

5. **Recommendations:**

The board are asked to:

1. Discuss whether the current board positions reflect knowledge and experience required by the LEP
2. Formally approve the appointment processes, terms of office and re-selection processes outlined in section 3
3. Approve the re-selection of Diane Savory, Adam Starkey and Roman Cooper for a further period of three years
4. Instruct the Chief Executive to initiate the appointment process for the remaining private sector position

6. **Further information:**

Further information is available from David Owen (david.owen@gfirstlep.com)